

Graduate School of Public Health
Educational Policies and Curriculum Committee
Meeting Minutes | November 2, 2017

Present: Jessie Burke, Yue Chen, Mary Derkach, Ying Ding, Julia Driessen, Jim Fabisiak, Catherine Haggerty, Robin Leaf, MonaLisa Leung Beckford, Chantele Mitchell-Miland, Kimmy Rehak, and John Shaffer.

The meeting was called to order at 1:35pm by Dr. Patricia Documet, chair.

New Course | HPM 2075 *Navigating the Physician-Administrator Relationship* [Revisit to committee], Wes Rohrer and William Goldfarb

Drs. Wes Rohrer and William Goldfarb revisited the committee in response to an application for a new course first presented at the September 2017 meeting. The course is a two-credit elective intended for HMA and MMPH students. The committee had voted to conditionally approve the course, contingent upon a number of changes being made. In addition to the changes incorporated in the resubmitted syllabus, Dr. Goldfarb clarified that students would have a choice between two topics to write their White Paper assignment on and that grades for group projects would be assigned per group and not individually per student contribution. The latter was decided because a major goal of the course was to have students learn to function in a matrix.

ACTION: The committee approved the course, contingent upon the editing of Learning Objectives #1 and #2 to include measurable goals and the creation of rubrics for consistent grading. The committee also recommended that the professors consider including a reflection of group work or a progress report requirement in order to gain more insight to student individual performance during group project work.

New Course | PUBHLT XXXX, *Foundations in Public Health (tent. title)*, Jessie Burke

Dr. Jessica Burke presented an application for a new course to be part of the MPH core curriculum starting in fall 2018. She addressed some of the concerns that were raised when the course was presented informally during the September 2017 meeting—notably whether or not the course was one credit worth of work. Dr. Burke explained that readings and additional videos were added to the course work to satisfy one credit worth of content.

ACTION: The committee approved the course with changes, contingent upon whether or not any concerns with the finalized version of the syllabus were raised. Additionally, Module 1 - Learning Objectives #1 and #4; Module 6 - Learning Objective #6; and Module 7 - Learning Objective #3 must be edited to include goals that are clearly measurable and the committee also recommended that the pacing of the course, with regards to when the modules will be released, be considered.

Overall MPH Core Curriculum Approval | Jessie Burke

Dr. Jessica Burke presented the revised MPH core curriculum for approval by the committee. The major changes to the curriculum were the addition of two courses: the two-credit Public Health Communications course and the one-credit Foundations in Public Health course; the reduction from three to two credits for EOH 2013; and the name change for PUBHLT 2016 from Capstone to Applications in Public Health. Each course had been presented to the EPCC committee and was responsible for the didactic teaching and

assessment of at least one of the new CEPH competencies. Overall, the total credit change went from 19 to 21 credits and every of the program was able to accommodate said increase in credit hours.

ACTION: The committee approved the curriculum without changes.

Approval of October Meeting Minutes, All

There was one small typo in the October minutes that required changing. Contingent upon that change being made, the October meeting minutes were approved.

Spring 2018 Term Meeting Schedule, All

The spring 2018 meeting schedule was set for the first Thursday of the month at 1:30pm, except for January. The meeting dates are: January 11, February 1, March 1, April 5, May 3 and June 7, 2018.

The meeting was adjourned at 2:56 pm.